# jetBlue

## INTERVIEW CHECKLIST

#### LICENSES/CERTIFICATIONS/LOGBOOK/PRIA: ORIGINALS are REQUIRED to be brought <u>in person</u> for verification purposes.

| [] | Passport   |
|----|--|
| [] | Driver's License   |
| [] | ATP Certificate  |
| [] | FAA First Class Medical Certificate  |
| [] | FCC Radio License  |
| [] | Updated Pilot Logbooks (ORIGINALS)& Logbook/Aeronautical Experience Form * Please refer to additional logbook requirements<br>above*. If you have  an electronic logbook, please ensure to include endorsements, Print & Bind prior to your interview. |
| [] | PRIA forms, <b>Note:</b> Please date all forms with your scheduled interview date. Per FAA guidelines, electronic signatures are not acceptable at all.  |

• <u>MILITARY PERSONNEL ONLY</u>: ORIGINAL documents below are REQUIRED to be brought in person for verification purposes *as applicable* to your flight and training history.

### Coast Guard:

- Standardization and SAR Checks
- Flight Personnel Designation Record
- Annual Flight Time Summary
- Officer Evaluation Report

#### Army:

- Officer Evaluation Report for all evaluation periods
- Form 759 and other check ride evaluation forms
- Form 7122-R

### Air Force:

- Form 942
- Form 8
- USAF Aviation Record Management System Flying History Report
- Form 707 for all evaluation periods

#### Army:

- Officer Evaluation Report for all evaluation periods
- Form 759 and other check ride evaluation forms
- Form 7122-R

#### Navy, Marines:

- Flight Personnel Designation Record
- USN Fitness Report and Counseling Record/USMC Fitness Report for all evaluation periods
- NATOPS Evaluation Report
- Group Flight Summary
- Mishap/Flight Violation Record

#### **REQUESTED COPIES IN ADVANCE:**

Additionally, we REQUIRE candidates to send us copies of the documents listed below in advance. **NOTE: All documents must be submitted 7 business days prior to your interview date**. **Please send all requested copies in a PDF format to** <u>BluePilotRecruitment@jetblue.com</u>.

Some of these forms can be found below. Please include in subject line: Last name, first name, interview date – DOCUMENTS REQUESTED. Please still bring original copies as noted above. <u>Please note: All copies requested in the below checklist should be sent together in one email.</u>

| [] | Copies of Photo IDs<br>Your passport and driver's license should be copied together on one page in a clear manner.<br>Passport<br>Driver's License (front and back)<br>Permanent Residence Card (if applicable) (front and back)  |
|----|---|
| [] | Copies of Certificates<br>Your certificates should be copied together on one page in a clear manner.<br>• Current FAA First Class Medical Certificate<br>• Current ATP License (front and back)<br>• FCC Radio License  |
| [] | Self-Disclosure Form *This includes your Flight History Addendum Form* If N/A for the FHA, please mark as such.   |
| [] | Personal Statement  |
| [] | Flight Work History Form  |
| [] | <ul> <li>Three (3) Typed Letters of Recommendation:</li> <li>For a letter to be acceptable, it must meet the following requirements: <ul> <li>Dated within the past twelve (12) months</li> <li>All letters MUST have a signature. It can be handwritten OR a digital signature. Please ensure ALL your letters are signed</li> <li>Verbiage must attest to your flying capabilities</li> <li>Ex: Letters from Flight Instructors, Pilots you've flown with</li> <li>Include a phone number &amp; email where the writer can be reached</li> <li>It is not mandatory but preferred, that any or all letters of recommendation come from a JetBlue Pilot.</li> </ul> </li> </ul> |
| [] | - Most recent copy of resume  |